



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, APRIL 14, 2015

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, April 14, 2015 in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Sicoli.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee O'Leary

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Jessica Di Pasquale	✓			
Chloe Demizio	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of April 14, 2015 as presented.

CARRIED

4. Declaration of Conflict of Interest

Declaration of Conflict of Interest was declared by Trustee O'Leary with Item F6 of the In Camera Agenda Section B: Student Trustees Excluded. This Trustee has family members who are teachers, or employees of the Board. Trustee O'Leary left the meeting during discussion of this item.

5. Approval of Minutes of the Committee of the Whole Meeting of February 10, 2015

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 10, 2015, as presented.

CARRIED

6. Approval of Minutes of the Committee of the Whole Meeting of March 10, 2015

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 10, 2015, as presented.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Approved Minutes of the Policy Committee Meeting of February 24, 2015

Moved by Trustee O'Leary

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of February 24, 2015 as presented.

CARRIED

1.2 Unapproved Minutes of the Policy Committee Meeting of March 24, 2015

Trustee Fera requested the removal of “*Trustee Fera seconded the motion*” from page 4, paragraph 2.

Chair MacNeil stated page 4, paragraph 5 was ambiguous. “*Written information was distributed by Trustee MacNeil and a copy of a letter from OECTA Elementary Unit for the consideration of the Policy Committee*” could be changed to “*Written information was distributed by Trustee MacNeil for the consideration of the Policy Committee. Also, a copy of a letter from OECTA Elementary Unit was distributed by OECTA for the consideration of the Policy Committee*”.

Trustee Burtnik requested the minutes be referred back to the Policy Committee of April 28, 2015

Moved by Trustee Vernal

THAT the Committee of the Whole refer the unapproved Minutes of the Policy Committee Meeting of March 24, 2015 to the Policy Committee Meeting of April 28, 2015 for review..

CARRIED

1.3 Approval of Policies

Vice-Chair Sicoli presented the Policy Committee recommendations to the Committee of the Whole for consideration.

1.3.1 Educational Field Trips Policy (400.2)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Educational Field Trips Policy (400.2), as presented.

CARRIED

1.3.2 Volunteer Driver Policy (302.4)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Volunteer Driver Policy (302.4), as presented.

CARRIED

1.3.3 Volunteer Recognition Policy (800.4)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Volunteer Recognition Policy (800.4), as presented.

CARRIED

1.4 Policy and Guideline Review 2015-2015 Schedule

John Crocco, Director of Education presented the Policy and Guideline Review 2015-2015 Schedule for the information of Trustees.

2. **12th Annual Niagara Catholic Skills Competition**

Director Crocco for Mark Lefebvre, Superintendent of Education introduced the report on the 12th Annual Niagara Catholic Skills Competition for information. Director Crocco introduced Ivana Galante, K to 12 Consultant Business / Technological Education / Specialist High Skills Major and Jennifer Pirosko, Special Assignment teacher who presented an overview of the program and a brief visual presentation on the 12th Annual Niagara Catholic Skills Competition.

Trustees expressed their appreciation to Ms. Galante, Ms. Pirosko and their team for the report and the annual skills competition for students.

3. **Niagara Catholic District School Board Level Graduation Rates for the 2009-2010 Grade 9 Cohort**

Lee Ann Forsyth-Sells, Superintendent of Education presented the report on the Niagara Catholic District School Board Level Graduation Rates for the 2009-2010 Grade 9 Cohort for information which included the 2014 Graduation Rates, for all District School Boards in Ontario as provided by the Ministry of Education.

Senior Staff answered questions of the Trustees.

4. **Elementary and Secondary School Year Calendars 2015-2016**

Frank Iannantuono, Superintendent of Education presented the report and recommendation on Elementary and Secondary School Year Calendars 2015-2016.

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2015-2016 school year as presented.

CARRIED

5. **Niagara Catholic Chaplaincy Leader Update**

Director Crocco introduced Debra McCaffery, Board Chaplaincy Leader who introduced the Niagara Catholic Chaplaincy Team and presented the report on the Niagara Catholic Chaplaincy Leader Update for information.

Ms. McCaffery answered questions of Trustees.

Chair MacNeil and Trustees thanked Ms. McCaffery and the Niagara Catholic Chaplaincy Leaders for their leadership and dedication.

6. **Niagara Catholic Three Year Theological Theme 2015-2018**

Director Crocco introduced the Niagara Catholic Three Year Theological Theme and Board Chaplaincy Leader Debra McCaffery presented the report of the Niagara Catholic Three Year Theological Theme 2015-2018, "One Family in Christ: Know Him, Love Him, Serve Him"

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Three Year Theological Theme 2015-2018, "One Family in Christ: Know Him, Love Him, Serve Him", as presented.

CARRIED

7. Niagara Catholic System Priorities 2015-2016

Director Crocco and Senior Administrative Council presented the Niagara Catholic System Priorities 2015-2016 report which included the implantation process. As part of the report, Director Crocco and Senior Administrative Council provided the monthly Committee of the Whole Update on System Priorities and the design of the Board Budget 2015-2016.

Director Crocco and Senior Administrative Council answered questions of Trustees and amended the wording of two indicators.

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the Niagara Catholic System Priorities 2015-2016, as amended.

CARRIED

8. Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2014-2015

Superintendent Lefebvre presented the report on Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2014-2015 for information and distributed a revised Appendix A with the addition of Denis Morris Catholic High School's Robotics trip.

9. Staff Development Department Professional Development Opportunities

Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities for information.

10. Monthly Updates

10.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

10.2 Student Trustees' Update

Chloe Demizio and Jessica Di Pasquale, Student Trustees, presented a verbal update on the current activities of the Student Senate. Chloe and Jessica thanked Director Crocco and the Board for providing them with the opportunity to speak at the Volunteer Appreciation Breakfast on behalf of the Student Senate.

Chair McNeil thanked the Student Trustees for their commitment and dedication.

The following motion was passed at 11:00 p.m.

Moved by Trustee Burtnik

THAT the Committee of the Whole Meeting be extended 15 minutes.

CARRIED

10.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

- Superintendent Baldasaro acknowledged and congratulated Director John Crocco for being selected as the 2015 OCSOA CASSA/EXL award recipient. Director Crocco will be recognized by the association at the OCSOA Annual General Meeting Conference Banquet on April 17, 2015.

Superintendent Farrell

- Denis Morris Catholic High School's High Voltage robotics team is bound for the First World Championships in St. Louis, Missouri later this month.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – March 2015

Director Crocco highlighted the Spotlight on Niagara Catholic – March 2015 issue for Trustees information.

1.2 Calendar of Events – April 2015

Director Crocco presented the April 2015 Calendar of Events for Trustees information.

1.3 OCSTA AGM April 30, 2015 – May 2, 2015

Director Crocco presented the OCSTA AGM and Conference package for Trustee information.

1.4 OCSTA AGM Resolutions Package

Director Crocco presented the OCSTA AGM Resolutions Package for Trustee review.

1.5 World Meeting of Families September 22, 2015 – September 27, 2015

Director Crocco presented World Meeting of Families September 22, 2015 – September 27, 2015 for Trustee information.

Trustees interested in attending are to notify Director Crocco by April 18, 2015.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

Director Crocco informed the Board that following the attendance by Supervisory Officers Baldasaro, Forsyth-Sells, Vetrone and Controller of Facilities Services Whitwell at upcoming Ministry of Education Technical Briefings, staff will review the Boards Pupil Accommodation Review Policy, and bring a draft to the Policy Committee in the fall for review and consideration. This step is required as part of the design of the Boards Multi-Year Accommodation Review Plan.

2. Response to September 16, 2014 Letter From Pat Darte

Director Crocco and Controller Whitwell introduced Jack Ammendolia, Associate Director of Watson & Associates Economists Ltd. Mr. Ammendolia presented information on the Niagara-on-the-Lake Demographics.

The following motion was passed at 11:15 p.m.

Moved by Trustee Vernal

THAT the Committee of the Whole Meeting be extended.

CARRIED

Mr. Ammendolia answered questions of Trustees.

The Committee of the Whole requested that a letter to Mayor Darte be drafted by Chair MacNeil and Director Crocco and brought to the April Board Meeting for approval.

F. BUSINESS IN CAMERA

Moved by Chair MacNeil

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 11:26 p.m. and reconvened at 11:59 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Fera

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of April 14, 2015.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on February 10, 2015 as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Vernal

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on February 10, 2015, as presented.

CARRIED (Item F3)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

CARRIED (Item F4)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F5 of the In Camera Agenda.

CARRIED (Item F5)

H. ADJOURNMENT

Moved by Trustee Charbonneau

THAT the April, 14, 2015 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 11:59 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **April 14, 2015.**

Approved on **May 12, 2015.**

Dino Sicoli
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer